

TekEnterprise

Quick Self Guided Tour

1. Access the TekEnterprise system by entering the url: <http://clvmwtekvoxman/tekenterpriseserver/index.php> into your browser.
2. At the login screen, enter your current active directory username and password. Select the System Office Domain from the provided list of domains. If the credentials were correct, you should arrive at the home page where are displayed several menu options and a list of current reported TekMonitor errors/notices reported from that domain. At this domain you should see one notice for filter replacement in WLB-133.
3. Select the TekManager menu option. This will bring you to a screen similar to our current TekManager application software. You will be presented with a tree representing the building/room structure of the selected domain. Also, you will be given a list showing the status/properties of each room within that domain.
4. Select the spyglass located to the left of the Chancellors Board room. This will present a control panel where you may interactively control devices within this room. We probably do not want to do this in case there is someone actually using the room.
5. From just below the menu bar, you will not a path stream: HOME > TekManager / TekControl. Select the TekManager link item from this path stream. This should take you back to the main TekManager screen.
6. Now select the link under RoomName for LSCB.150-BR1 in the property list below the tree view. This will present a pop up dialog with the A/V assets in the room, currently the TekMonitor and Projector.
7. Select the AssetName of either device from this dialog will give current available information regarding that device. Now close both dialogs.
8. Select the menu item Assets from the main top menu. From the next search page, select System Office Domain from the campus dropdown, A/V Equipment from the Category of Asset dropdown, and Projector from the Type of Asset dropdown. Finally, select the Search button. This will present a list of all projectors within the System Office Domain. You can add additional search qualifiers as desired to narrow the search.
9. Now select Reports from the main top menu bar. From the reports page, select Maintenance from the TekManager Reports dropdown. From the pop up dialog, select System Office Domain from the campus dropdown and then select Submit to start report generation. This may take up to 15 seconds, but a link should appear below the Asset Reports selection giving [SystemOfficeDomain_maintenance.pdf](#). Click on this link, and the maintenance report should appear for viewing and/or saving. These reports may be automatically generator and sent on a daily, weekly or monthly basis through the Report Subscription option.
10. Select LogOut from the main menu bar to return to the login screen. The system will prompt you after 30 minutes of use whether to continue use or log out. If there is no user response, you will be automatically logged out.

This should give a brief tour of the highlights of the system although there are many additional features which will be addressed at a later date.